

St. Mary's County Commission for Women
April 24, 2006 Meeting minutes

Marta Kelsey, Co-Chair of the Commission called the meeting to order at 4:45 PM in the Carter building. The following members were present Norma Pipkin, Katie Werner, Dora Hanna, Andree Wells, Ceandra Scot, Darlene Johnson, and pat friend.

CFW Website: Cynthia said there were a few minor changes that needed to be made in the website information. She has shared those changes with Susan Wolfe and expects that the website will be up and running before we meet again.

Women's Fair: Marta and Maureen met with Amy Eastburn-Gallo the chairperson of the Charles County CFW Women's fair. Amy was very helpful and shared the format that was used. She explained the funding process, some awards that were given and some of the topics that were chosen for the women's Fair in Charles County. Marta and Maureen see this as an opportunity for Businesses that are owned or operated by women to be showcased.

One of the themes discussed was Women helping women. There were a couple of time periods mentioned, the fall and the other was January with focus on, "A New Year, A New You."

Next on the planning committee's agenda are sites and establishing timelines. Marta will meet with Cynthia to begin developing a list of community organization that might want to co-sponsor the event and persons that would want vendor tables.

Marta will check into the availability of space at the Leonardtown Campus of CSM

Domestic Violence Task Force: Cynthia reported that Susan would be writing a letter to the County Commissioners requesting that CFW have a seat on the domestic Violence. Ms. Eagen stated the role was one of education and support.

Marta proposed some possible action items. Perhaps a working committee should take on the task of designing a plan of action of CFW in combating the domestic violence.

Budget Development: There is a current balance of 540.00. Cynthia Brown said she had spoken to Maryland state officer, Yolanda Stockton and they are interested in CFW supplying brochure racks to display brochure at different sites throughout the county. Cynthia will ask them to include our logo on the rack. The cost is \$2.55 each for up 99, for 100, or more the cost is reduced to \$2.20. Dora Hanna moved that we purchased 100 racks. The motion was second and carried.

Bylaws: Susan Wolfe will distribute the proposed bylaws for review of the commission members once more before submitting the changes to commissioners.

Community Business and Internship: Ceandra and Dora reported the following the survey for the employers that have verbally agreed to sponsor high school interns is the highest priority. Ceandra will email the contact list to Cynthia tomorrow and Cynthia will review the survey and get it out to the employers want to be involved in some part of the interview process. Ceandra has invited the employers to May 15th meeting.

Ceandra will contact the Lexington Park library to see if we can have a room on June 3, 2006 or June 10, 2006 for the training. An outline of the training was shared. Marta indicated that college

has some good videos that address some of the workplace issues and will she will see if we can borrow one.

Dora asked for volunteers to serve as mentors to the students. Their job would be to contract the site to see how things are going, to take the girls to lunch once in awhile and to visit the site and help the student's problem solve any issues that come up. Norma Pipkin and Pat Friend volunteered to assist the committee members.

Ceandra asked for \$200.00 for food for the training event. Several suggestions were made for possible caterers. Additional funds will be use for purchasing appropriate gifts bag with a planning book and pen and pencil set,

The sub committee agreed to meet again on Tuesday, May 2nd at 10 AM.

Planning Retreat: Possible dates for the planning retreat and that would serve as the meeting for those two months. The facilitator that helped last year, Pat Johnson, was suggested.

The next CFW meeting will be May 15, 2006. Katie Werner moved to adjourn the meeting at 5:30 PM. Motion carried

Minutes prepared and submitted by Norma Pipkin